

Dresden International School (DIS) is a comprehensive school offering an all-day program. We offer an outstanding and continuous education from Preschool to Grade 12. The language of instruction and colloquial language is English. DIS aims to provide children and teens from throughout the world with an international education based on the International Baccalaureate program and philosophy. DIS sees it as its special task to promote understanding between different cultures and the individual talents of young people.

Dresden International School is looking for a digital learning coordinator starting in August 2023.

DIGITAL LEARNING COORDINATOR (PRESCHOOL - GRADE 12)

This Preschool to Grade 12 position works closely with various community stakeholders to support learning and teaching using technology. This whole school role focuses on the implementation of school systems, frameworks and guidance for digital learning, with instructional coaching supporting implementation. Guided by ISTE standards, the IB Approaches to Learning skills (ATLs), and the school strategic plan, the Digital Learning Coordinator helps to prepare our students with the essential 21st century skills they need to be successful in our complex, dynamic world.

Responsibilities:

- Collaborate with teachers, pedagogical leaders, and the IT Team to develop systems, frameworks, and guidance that support student learning using digital technology.
- Through coaching cycles, support teaching teams to develop empowering learning engagements that use technology in transformational ways.
- Collaborate with the school's Director, Data Protection Officer, and IT Team to ensure student privacy and safeguarding using digital technology.
- Work closely with assistant principals, curriculum coordinators, and teachers to develop a vertically-articulated school curriculum that integrates technology.
- Stay up to date on the latest research, frameworks, curricula and resources related to digital learning.
- Support the continued learning of staff, teachers, parents, and students related to technology through regular training and differentiated support.
- Work with the IT Team in delivering the new student and teacher on-boarding and training programmes, e.g. Google for Education, Seesaw, etc.

- Collaborate with school stakeholders to develop an articulated school-wide digital citizenship program, including through home-school partnerships.
- Collaborate with librarians to support information literacy teaching and learning using digital resources.
- Liaise with the parent community through workshops highlighting topics related to technology use at home, e.g. the BYOD and 1-to-1 programs, online gaming, digital citizenship as a family.
- Design opportunities for digital learning within the co-curricular program in collaboration with the Co-Curricular Programme Coordinator, including student leadership.
- Work with the IT Team to prioritize use of the IT budget for Preschool, Primary and Secondary School needs, including hardware, software, learning resources and training.
- In collaboration with the Senior Leadership and IT Teams, develop a strategic plan for the continued development of digital learning.
- Manage and implement projects related to digital learning in collaboration with key stakeholders.
- Ensure applications of digital learning are in alignment with Works Agreements developed within the school.

Profile:

- Holds a teaching degree and certification.
- Has recent professional learning in digital learning, for example through certification programmes.
- Has school-based experience in digital learning project management and implementation.
- Knowledge and experience with instructional coaching.
- Strong organization and project management skills.
- Proven experience in leading a vision, and strategy for developing innovative practice for digital teaching and learning.
- Demonstrated ability to collaborate across school sections and with various stakeholders, e.g. staff, parents, students.
- An understanding of key learning theories and methods of instruction, and how these relate to digital learning.
- Proactive communicator with strong interpersonal skills.
- Working proficiency in the English language.
- Committed to inclusion and interested in working in a multicultural, multilingual environment.
- Working knowledge of the EU's GDPR (General Data Protection Regulation) preferred.

Reports to: Director

Works with: Director, Principals, Assistant Principals, IT Team, Data Protection Officer, Teachers

Position: Full time

We offer:

- A cooperative, international, motivated team
- Compensation according to the internal salary scale
- Excellent resources and modern, purpose-built facilities
- Internal and external professional development

In order to be considered, applications must contain the following and be submitted as a single PDF file (please name the position you are applying for in the header of your email):

- Letter of interest, outlining the strengths and attributes you bring to this position
- CV
- copies of degree(s) and/or certificate(s)

DIS is an open-minded and inclusive school that celebrates diversity. We welcome applicants from a diverse range of backgrounds to join our team.

Please submit your application or inquiries to Mrs. Kathleen Werling (career@dresden-is.de) by Wednesday, November 30th, 2022. The school uses personal data only for the purpose intended.

Data is kept confidential within the school administration and not shared with third parties beyond the school. This consent can be withdrawn at any time.

www.dresden-is.de