

Dresden International School (DIS) is a comprehensive school offering an all-day program. We offer an outstanding and continuous education from Preschool to Grade 12. The language of instruction and colloquial language is English. DIS aims to provide children and teens from throughout the world with an international education based on the International Baccalaureate program and philosophy. DIS sees it as its special task to promote understanding between different cultures and the individual talents of young people.

**Dresden International School is seeking an IT Technician Intern to support the IT Department as soon as possible. The successful candidate should have good knowledge of computer software and hardware as well as a variety of standard applications and operating systems and some basic knowledge of networks. We would also like to encourage working students and career starters to apply.**

## IT TECHNICIAN Internship

### What to expect?

- Ensure timely and professional delivery of technical support for Helpdesk tickets calls and personal inquiries
- Support for on-campus school events - tech set-up, installation and connection
- Keep a record of consumables
- Participate in general IT projects

### What should you bring?

- Relevant training in IT-related fields OR a minimum of 1-year work experience in IT support/operations
- Software and hardware troubleshooting experience (Windows desktops/laptops), Apple (Ipad/Macbooks), Chrome (Chromebooks/Flexbooks), printers
- A good understanding of networking systems and infrastructures
- Basic knowledge of MS Active Directory Services
- Inventory management skills
- A good understanding of internet security and data protection principles
- Flexibility regarding event support
- Excellent communication skills & be a good team player
- Fluency in English

### What do we offer?

- A family-friendly and well-balanced work environment
- Internal & external training opportunities
- Flexible working hours and remote working in consultation and according to operational requirements
- A MacBook will be provided
- An international community and a deeper insight into the international education environment

Please submit your application or inquiries to Ms. Kathleen Werling ([career@dresden-is.de](mailto:career@dresden-is.de)) by 9 February 2024. In order to be considered, applications must contain the following and must be submitted as a single PDF file:

- Letter of interest, outlining the strengths and attributes you bring to this position
- CV
- Copies of references and of degree(s) and/or certificate(s)

The school uses personal data only for the purpose intended. Data is kept confidential within the school administration and not shared with third parties beyond the school. This consent can be withdrawn at any time.