

Dresden International School (DIS) is a comprehensive school offering an all-day program. We offer an outstanding and continuous education from Preschool to Grade 12. The language of instruction and colloquial language is English. DIS aims to provide children and teens from throughout the world with an international education based on the International Baccalaureate program and philosophy. DIS sees it as its special task to promote understanding between different cultures and the individual talents of young people.

MISSION STATEMENT

At Dresden International School, we are a diverse community that empowers innovative and collaborative learning. As learners, we are prepared to be multifaceted, self-sufficient individuals who contribute to society.

DIS Values

Commitment * Open-minded * Compassion * Integrity

Dresden International School seeks a

MORNING CARE/AFTER SCHOOL CARE/HOLIDAY CARE &/OR SUBSTITUTE TEACHER

Job Description

Dresden International School seeks enthusiastic and flexible Substitute Teachers and School Care team members to join our vibrant international learning community.

You will work as part of our Teaching and After School Care teams, providing supervision and the teaching and learning programme of students. You will be responsible for supporting students within both programmes: option include school and holiday care only, cover teaching only, or a combination of these options.

Student Needs

- Provide supervision and learning opportunities to all children in the employee's care and attend to the individual needs of each child.
- Interact positively with students whilst supervising a range of student activities in both indoor and outdoor areas.

Planning, Teaching & Assessment

- In collaboration with the educational and school care team, develop authentic and engaging learning experiences to develop children's conceptual understanding with goals linked to objectives that include inquiry and exploration, opportunities for gross- and fine-motor development; facilitate a rich and varied language experiences; and; opportunities for children to interact and express themselves verbally and nonverbally.

The Learning Environment

- Create and maintain a respectful, calm and caring climate.
- Ensure proper hygiene procedures are practised.
- Create an environment that promotes multi-sensory and play-based learning.
- Maintain the learning spaces allocated for school care and ensure that they are kept neat and tidy.

Parent Relations

- Develop and maintain regular and respectful communication with parents, including issues specifically related to school care.
- Deliver only the required information from the educators to parents by guiding parents to communicate with their child's homeroom educator.
- Keep accurate records of and support student sign-out procedures when students leave school care.
- Check incoming parents and visitors for ID and assist with the management of visitor passes.

Professional Conduct

- Develop and maintain standards of professionalism, including confidentiality.
- Show mutual respect in caring for other members of the DIS community.
- Communicate respectfully and effectively with others.
- Resolve problems and/or disagreements in a respectful and timely manner.
- Collaborate with colleagues, sharing ideas, skills, and feedback.

Adjunct Duties

- Attend and help at school events out of regular hours as requested.

Profile

- For a Cover Teacher Role - the minimum is a bachelor's degree
- For a School Care Role - no minimum requirement
- Fluency in written and verbal communication in English (bilingual fluency in German and English is preferable)
- Experience working with Kindergarten and/or Primary-aged children
- Enjoys an international atmosphere and is committed to developing their intercultural competence

How to apply:

In order to be considered, applications must contain the following and be submitted as a single PDF file (please name the position you are applying for in the header of your email):

- Letter of interest, outlining the strengths and attributes you bring to this position
- CV
- Copies of degree(s) and/or certificate(s)
- Job references

DIS is an open-minded and inclusive school that celebrates diversity. We welcome applicants from a diverse range of backgrounds to join our team.

Please submit your application to Ms. Antonella Arvanitis (careers@dresden-is.de) by November 21st, 2025. The school uses personal data only for the purpose intended.

DIS is committed to child safeguarding, and all incoming employees are subject to appropriate checks.

Data is kept confidential within the school administration and not shared with third parties beyond the school. This consent can be withdrawn at any time.

www.dresden-is.de